

Install the module

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The installation and configuration of the module should take no longer than 5 minutes. Follow these simple steps:

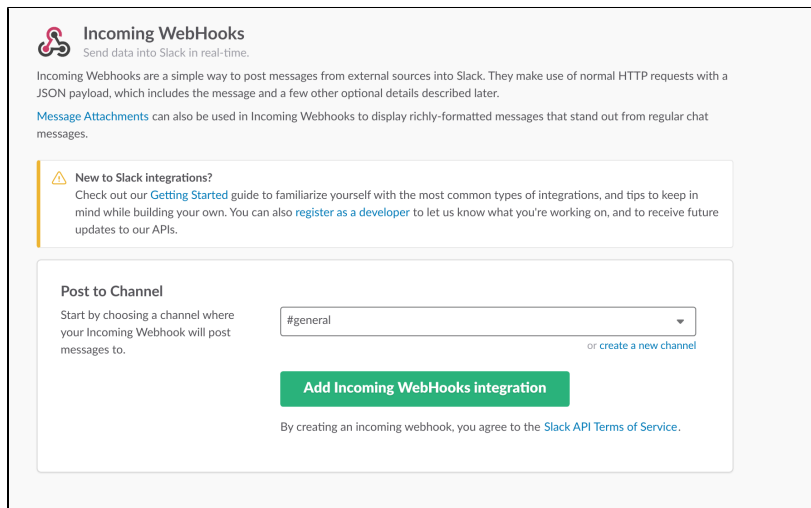
1. Extract the module archive which you downloaded from the client area.
2. Upload the module to your Blesta installation.
3. Go to the Blesta Admin backend, click on **Settings** **Messengers** **Available** **Slack** and activate the messenger.

Afterwards click on "Manage" and insert your license key, the channel / person name and the webhook URL of Slack.

Create a Slack Webhook

To use the module, you need to create a new Incoming Webhook:

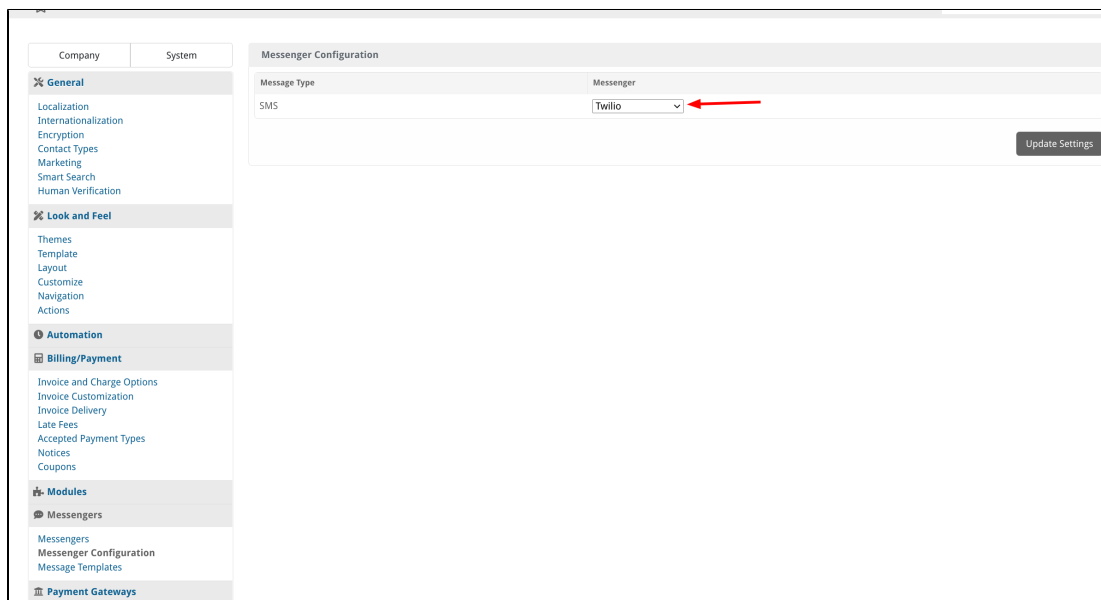
1. Install the 'Incoming WebHooks' App from the [Slack App Directory](#)
2. Select at **Post to Channel** any channel you wish. It doesn't matter what you select because the module will override the setting.
3. Scroll down to the end of the page and Copy the **Webhook URL**. You don't need to change anything at the settings.



The screenshot shows the 'Incoming WebHooks' app interface in Slack. It includes a header with the Slack logo and the text 'Send data into Slack in real-time.' Below this is a paragraph explaining that Incoming Webhooks are a simple way to post messages from external sources into Slack using normal HTTP requests with a JSON payload. A link for 'Message Attachments' is provided. A yellow warning box titled 'New to Slack integrations?' offers a 'Getting Started' guide and a link to 'register as a developer'. The main section is titled 'Post to Channel' and contains a dropdown menu currently set to '#general'. Below the dropdown is a green button labeled 'Add Incoming WebHooks integration'. At the bottom, there is a link to the 'Slack API Terms of Service'.

Configure Blesta

In order for Blesta to send the messages via the new messenger, you need to select Slack at the "Messenger Configuration" page:



The screenshot displays the 'Messenger Configuration' page in the Blesta Admin backend. On the left is a sidebar menu with categories: 'General' (Localization, Internationalization, Encryption, Contact Types, Marketing, Smart Search, Human Verification), 'Look and Feel' (Themes, Template, Layout, Customize, Navigation, Actions), 'Automation', 'Billing/Payment' (Invoice and Charge Options, Invoice Customization, Invoice Delivery, Late Fees, Accepted Payment Types, Notices, Coupons), 'Modules' (Messengers, Messenger Configuration, Message Templates), and 'Payment Gateways'. The main content area is titled 'Messenger Configuration' and contains a table with two columns: 'Message Type' and 'Messenger'. The 'Message Type' column has 'SMS' selected. The 'Messenger' column has a dropdown menu with 'Twilio' selected, indicated by a red arrow. An 'Update Settings' button is located at the bottom right of the configuration area.